# **CLB** Paper usage with Clipboard

Below you will find the steps to activate and use the CLB Paper in Offline mode.

## 1. SetUp for CLB Paper

- Install CLB Paper (.apk file).
- Disable your internet connection.
- Open the CLB Paper App.
- It will start the FTE (First Time Experience). There will then be a request "To connect via Bluetooth Clipboard".
- Follow the instructions on CLB Paper. Create the Digital Signature. Follow the instructions on CLB Paper. Connect to One drive.
  - Select the option **Use Offline.** It will be highlighted that the CLB Paper STORAGE will be the "CLB Paper" directory on your Android Device.
- Allow access to Storage and Picture to CLB Paper.

## 2. How to load templates into CLB Paper on a Windows PC

- Connect via USB Cable the Clipboard to the PC.
- Copy the template created via CLB Create into [AndroidDevice]/InternalStorage/CLB Paper.

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### 3. CLB Paper Usage

• Open CLB Paper and the loaded template will appear.

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• Turn on the Clipboard and wait for the connection to CLB Paper to be established.



• Place the printed template on the Clipboard. Once that it's read, the barcode will appear on the CLB Paper.

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- Fill and Sign
  - Write on the Clipboard and apply the signature. At the end of the process, tap the button on the Clipboard.
  - Via CLB Paper, assign the name of the filled/signed document and it will be saved in CLB Paper directory.

#### 5. How to retrieve the signed document and save it into Windows PC storage

- Connect the smartphone via USB Cable to the Windows PC.
- Via File Explorer, open [AndroidDevice]/InternalStorage/CLB Paper.
- Select the PDF and copy into Windows PC storage.

